

JULY 1, 2024- JUNE 30, 2028

OFFICIALS' CONTRACT

BETWEEN

SECTION VII OF NYSPHSAA

&

**ADIRONDACK TRACK & FIELD OFFICIALS
CHAMPLAIN ADIRONDACK HOCKEY OFFICIALS
CHAMPLAIN CHAPTER OF CERTIFIED FOOTBALL OFFICIALS
CHAMPLAIN VALLEY SWIM OFFICIALS' CHAPTER OF NYSCSOA
CLINTON COUNTY CERTIFIED SOCCER OFFICIALS' ASSOCIATION, INC
CLINTON COUNTY WRESTLING OFFICIALS' ASSOCIATION
IAABO BOARD #43, INC
LYON MOUNTAIN CHAPTER OF NYS BASEBALL UMPIRES' ASSOCIATION
MOUNTAIN VALLEY SOCCER OFFICIALS' ASSOCIATION
NORTHERN NEW YORK ICE HOCKEY OFFICIALS' ASSOC.
NORTHERN ADIRONDACK CHAPTER OF NYS SOFTBALL OFFICIALS, INC
NORTHERN ADIRONDACK GIRLS BASKETBALL OFFICIALS' ASSOC, INC
NORTHERN ADIRONDACK VOLLEYBALL OFFICIALS' BOARD
NORTHEASTERN NEW YORK IAABO # 142
NEW YORK STATE CHEERLEADING JUDGES ASSOCIATION OF SECTION 2/7
SOUTHERN ADIRONDACK BOARD OF NYS SOFTBALL OFFICIALS
SOUTHERN ADIRONDACK BOARD OF WOMEN'S BASKETBALL OFFICIALS
WESTPORT CHAPTER OF NYS BASEBALL UMPIRES' ASSOCIATION**

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CONTRACT FOR OFFICIATING SERVICES

This contract is between *Section VII of the NYSPHSAA* and the *Officials' Organizations* serving Section VII listed on the front of this contract. This contract is effective July 1, 2024, and terminates on June 30, 2028.

A. NEGOTIATIONS

1. Section VII will guarantee the Officials' Organizations listed on the cover of this contract the fees listed for the duration of this contract. The Officials' Organizations listed on the cover of this contract will agree to cover all contests as stipulated in this contract.
2. Negotiations for the next contract should be completed by December 1st of the school year in which the contract expires. Negotiations should begin January of the Preceding year (2027) the contract ends (2028). A maximum of six representatives may be chosen by the Officials' Organizations and a maximum of six representatives from Section VII to negotiate this contract. The respective teams should be in place by December 2026.
3. There will be a standing committee of representatives from the Officials' Negotiation Team and the Section VII Negotiating Team that will meet, when requested by either side, for the purpose of making joint recommendations for the improvement of officiating in the section.
4. An Officials' Organization may request a hearing before representatives from the Section VII Negotiating Team and the Officials' Negotiation Team concerning matters that appear in the current contract.
5. This contract may be reopened by mutual consent of both parties. The requesting party to open the contract must provide written documentation of the article(s) and item(s) to be discussed. Negotiations will be limited to those article(s) and item(s) agreed upon by both parties. Requests and consent for reopening must be directed to the Section VII Executive Director (representing the section) and the Chief Negotiator or designee of the Officials' Negotiation Team (representing the officials).
6. Section VII agrees to utilize certified officials when available from the Officials' Organizations included in this contract for all Unified, Varsity, Junior Varsity, and Modified contests. Assignments will be made by the Section VII Assignor.

B. OFFICIALS' FEE SCHEDULE

1. Each official will receive compensation based on the Officials' Schedule Fee and the Tier Chart within this contract. The official's tier fee will be determined by the district in which they reside to the district in which the contest occurs.
2. In the event there are no officials available from the local organization, the assignor will seek officials from another Section VII Officials' Organization first before moving on to the next closest officials' organization to the contest.
3. If an official resides outside the geographical boundaries of Section VII but wishes to become a dues-paying member of an officials' organization within Section VII, their home district will be based on the closest school district in Section VII from where they reside. Any inquiries about the geographical boundaries of Section VII should be directed to the Section VII Office. This home district will remain fixed.
4. Schools or Officials who have questions regarding the Officials' Fee Schedule for situations not defined within this contract will direct their questions to the Section VII Executive Director and a

member of the Officials' Negotiation Team. The official's fee will be determined by the Section VII Executive Director and a member of the Officials' Negotiation Team.

5. Officials will be paid a full fee when a contest officially starts even though it may end short of a legal game for any reason. If any game is continued or replayed on another day, officials will be paid a full fee.
6. Officials will be paid one-half of their tier fee whenever the officials arrive at the game site, but the game does not start due to weather conditions, site conditions, or an error on the part of the school or assignor. Section VII will pay officials for any error made by the assignor. When the error is made by the school, they assume the responsibility to compensate the officials(s).
7. CONTESTS WITH ONE OFFICIAL:
 - a. In contests where two officials are normally assigned and only one official is assigned, the official will receive 1.5 times their respective tier fee.
 - b. If two officials are assigned to a contest and only one official works the contest, only one full fee will be paid. The Officials' Organization in that particular sport will be responsible for any additional compensation for the official that worked alone.
8. SECTIONAL CONTESTS OR CONFERENCE PLAYOFFS:
 - a. In sports utilizing additional officials in a NYSPHSAA Regional Contest, Section VII will provide the same officiating system for Sectional contests.
 - b. During Sectionals, Section VII will not provide compensation for an alternate or stand-by official(s) unless approved by the Section VII Athletic Council.
 - i. Exception: In Soccer (B/G) Sectional Finals Only: a 4th official will be utilized (minor- decision making official)
 - c. Payment of officials for Sectional Semi and Final Contests will be provided in accordance with the Section VII Expense Guidelines. Upon request, copies of these guidelines are available from the Section VII Executive Director.
 - d. Conference Playoffs will be paid in accordance with the Officials' Fee Schedule.
9. SPECIAL CIRCUMSTANCES:
 - a. Modified Contests: If an additional extended playing time is added at the end of a regulation contest (not overtime) the officiating fee will become the appropriate JV Tier Fee for that contest.
 - b. Modified Volleyball: One certified official will be assigned for all Modified contests per court. Modified Volleyball contests will not exceed 2 hours.
 - c. Modified Track & Field: One certified official will be assigned for all Modified Track & Field contests.
 - d. Modified Football- A maximum of four will be assigned for any Modified football game unless additional officials are requested by the host school.

C. RESPONSIBILITIES OF OFFICIALS

1. Officials at interscholastic athletic events are participants in the educational development of middle and high school students. Officials will be required to participate in educational professional development annually. Each official will complete their training and submit documentation to their organization prior to their first assignment and noted in Appendix G. Section VII will release a list of acceptable courses on an annual basis. Any questions as to whether a course is acceptable, will be directed to the Section VII Executive Director.

- a. Officials whose associations have written constitutions and bylaws will follow the standards set forth by their association.
 - b. Officials whose associations do not have written constitutions and bylaws will follow the standards set forth by their state officials' association.
2. Officials shall strive to have proficient knowledge of the rules and mechanics of the game that are necessary to conduct the contest in an impartial and controlled manner.
3. Officials shall conduct themselves in a manner consistent with the standards of the profession.
4. Officials shall be punctual and professional in the fulfillment of all contractual obligations. Officials shall arrive a minimum of 15 minutes prior to the start of the contest unless sport specific rules govern more time.
5. Officials will keep their required information up to date in the online assigning system. This includes but is not limited to legal name, address, email, and phone number.
6. Officials must keep their availability up to date in the online assigning software. Any assignment that is declined prior to accepting or turned back after acceptance will result in a service charge. A service charge may only occur if assignment is offered seven or more days in advance. Any assignment that is not accepted or declined within 48 hours will be considered a decline. Each official will be entitled to two decline/turn back occurrences per season per sport without charge. Service charges will be invoiced to the respective Officials' Organization within 30 days after the conclusion of the season. The service charge for a decline/turn back will be as follows:
 - a. \$25 – 3rd occurrence and beyond
7. No Call/No Show – An official will be considered No Call/No Show when they fail to show to an accepted assignment without proper notification to the assignor. The other assigned official(s) (if applicable) must notify the assignor and the president of their association of a No Call/No Show official. Service charges will be the responsibility of the official and invoiced to the respective Officials' Organization within 30 days after the conclusion of the season. The following penalties apply:
 - a. 1st Offense - 50% of game fee.
 - b. 2nd Offense – 100% of game fee.
 - c. 3rd Offense – Loss of next 3 scheduled assignments.
8. When a contest is suspended or not completed, the officials must notify the assignor within 24 hours. If this does not occur within 24 hours, any late fee (Appendix F) will not be applicable.

D. RESPONSIBILITIES OF OFFICIALS' ORGANIZATIONS

1. Each officials' organization will present a list of members, active and probationary (pursuant to specific bylaws & constitution) to the Section VII office by the following dates (Appendix G):
 - a. Fall Sports - August 15
 - b. Winter Sports - November 15
 - c. Spring Sports - March 15
 - 1) An Officials' Organization failing to meet the requested date is subject to a service charge of \$50.
2. Confidential Information: Officials that are new and/or have change in name and/or address, must fill out a new W-9 form and forward to the Section VII Office. New officials can be directed to the Section VII Office for clearance at any point within the season.
3. End of Season Report:

- a. The President or designees of each officials' organization will be required to submit an annual written report, (Appendix H) by the following dates: An Officials' Organization failing to meet the requested date is subject to a service charge of \$50.
 - 1) Fall Sports- December 1st
 - 2) Winter Sports - April 1st
 - 3) Spring Sports - June 15th
4. Recruitment & Retention of Officials: Each Officials' Organization will do the following:
 - a. Conduct two or more recruitment programs at Section VII schools annually.
 - b. Utilize appropriate media for recruitment of new officials.
 - c. Inform the Section VII office of recruitment events.
 - d. Update the Section VII office of the proper contact person responsible for communicating with perspective officials.
5. Bylaws and Official Coordinating Federation:
 - a. Each Officials' Organization and their members will establish and regulate a constitution and bylaws within their organization.
 - b. Each Officials' Organization and their members must comply with the Officials' Coordinating Federation (OCF) contract, including the 5-Point Program.
6. Non-League and Tournament Contests: Officials will be available for non-league contests and holiday tournaments.
7. Reports:
 - a. Disqualifications: Within 24 hours, the officials involved will file a report electronically with the Conference Executive Secretary and Section VII Executive Director, when an athlete or coach is disqualified/removed/ejected from a contest (Appendix A/link). The official must notify the assignor immediately after the contest.
 - b. Unacceptable Working Conditions: Within 48 hours of an unacceptable working condition incident (ex: fan abuse, confrontations, late start time, etc.) the official(s) will file a report with the Athletic Director of the school involved and the Section VII Executive Director (See APPENDIX B).
8. Rule Clinics: Upon request, an Officials' Organization will assign an official to provide an interpretation on rules at the annual coaches meeting. The request must be made at least two weeks prior.
9. Ratings: Varsity coaches will rate officials after each contest on 1-10 scale. The ratings will be submitted electronically after 1 day and within 5 days of the completion of the contest. Ratings will be approved by the athletic director prior to submission. Following each contest, coaches of both teams will provide a rating of the officials, using a scale of 1-10, with 1 being poor and 10 being excellent. For any rating lower than a 6, a reason must be given. **The ratings will be used for the purpose of evaluating the performance of the officials and providing feedback to help them improve their officiating skills.**
 - a. The following categories will be considered when rating officials:
 - 1) Appearance – Clean and neat with proper uniform and equipment.
 - 2) Punctuality – On time for contest.
 - 3) Consistency/Judgement – Proper rule knowledge and application.
 - 4) Approachability – Ability to communicate with game personnel.
 - 5) Professionalism – Confidence, competence and skillful.

- b. The ratings will be kept confidential and overseen by the Executive Director. The summary will be shared with the president of the association, sport coordinator and the assignor at the middle of the season and at the conclusion of the regular season.
 - 1) The coaches will not use the ratings as a means of retaliation or harassment against officials for any reason.
 - 2) Any coach found to be using the ratings system for retaliatory or harassing purposes may be subject to disciplinary action by their respective league or school.
 - 3) The assignor may use the ratings as a factor in determining the assignments of officials for future contests.

E. RESPONSIBILITIES OF THE SCHOOLS

1. Site Administrators: **Prior** to the start of all contests, the officials **must** be notified by the home team head coach as to who the Site Administrator is for that contest(s). Whenever possible, the Site Administrator should not be a coach involved in that contest. If no site administrator is present, the home team head coach assumes this role.
2. Payment of Officials: Officials shall be paid in a timely manner, but not to exceed 30 calendar days from the date of the game. The official should contact the assignor once the 30 days has elapsed. If payment is not made within this time frame, the official must complete Appendix F and forward to the Section VII Executive Director and Assignor.
3. Changing Facilities: Schools will provide a separate dressing area to officials for their private use. When this is not feasible the host school must assure that the privacy of officials is maintained. Coaches, managers, players, spectators and other team personnel should not have access to this area. In sports of football, basketball, wrestling and hockey, a secure room will be provided; access to shower facilities will be provided if possible.
4. Restrooms: Schools must provide adequate restroom facilities for **all** contests as per NYSED regulations.
5. Awards and Ceremonies: Special ceremonies, awards, and recognition events performed prior to the start or during a contest shall not exceed 15 minutes in length.
6. Time Between Contests: Unless mutually agreed by both coaches and officials, the time between contests/matches will be in accordance with the rules of the governing body of the sport.
7. Officials Recruitment Fairs: Twice annually, Section VII will provide appropriate conference space for officials' organizations to conduct recruitment fairs.
8. If an official does not attend an assigned contest, the athletic director of the school involved will report the incident to the Officials' Organization and the Section VII office. The Officials' Organization will take any action they feel appropriate.

F. ASSIGNOR:

1. Champlain Valley Educational Services (CVES) will employ an assignor for all interscholastic athletic events. Feedback for assignments – (Appendix H)
2. There will be a service fee of \$1 for every accepted assignment. The fee will be deducted from each game fee.
3. The assignor will oversee all assigning processes for the selection of officials for the duration of this contract up to and including sectionals. Regional game assignments will be coordinated with the Sectional Sport Coordinator.

4. The assignor must utilize online assigning software:
5. Payment for online assigning software will be provided with 100% paid by Section VII.

G. ASSIGNMENT FOR SCRIMMAGES

1. Scrimmages at all levels must be conducted in accordance with the NYSPHSAA Handbook.
2. Schools must notify the assignor of a request to have officials assigned for scrimmages a minimum of seven calendar days prior to the scheduled scrimmage.
3. The assignor and the officials' organization will make every effort to fill all assignments when requested by the school districts. When applicable, assignments will be made in accordance with H-6.
4. The assignor must notify the Athletic Director of the host school if the scrimmage cannot be covered by officials. Schools may request the reason officials are not assigned.
5. Scrimmages involving 2 schools, the standard number of officials will be paid. In scrimmages involving three or more schools, the number of paid officials will equal the number of schools participating. (IE -three schools involved; three officials paid).
6. Officials will be paid a full fee consistent with the Tier Chart for all scrimmages.
7. For scrimmages to be guaranteed with the minimum number officials:
 - a. Member schools shall host during normal conference/league days/times.
 - b. Sanctioned contests will take precedent over the assigning of a scrimmage.
8. Officials' organizations can file a W-9 prior to the beginning of their sports seasons and collect the fees for a scrimmage in lieu individual official(s) receiving said fees.

H. ASSIGNMENTS FOR REGULAR SEASON CONTESTS

1. Every effort shall be made to make assignments seven days in advance of the contest.
2. Eligibility: (exceptions to these rules will be made on a case-by-case basis through the Section VII Office)
 - a. Officials employed by a school district are **ineligible** to officiate **Varsity** level contests in any sport for that school district. If such assignment is made, the official will contact the assignor.
 - b. Officials employed by a school district are **eligible** to officiate junior Varsity and Modified contests for that school district.
 - c. Varsity coaches (including assistants) are ineligible to officiate at the Varsity level in their school's respective league (NSL division) in that gender and sport specific program.
3. Officials who have a child or sibling participating within a school districts' gender and sport specific program are ineligible to officiate Varsity and junior Varsity level contests in that gender and sport specific program within that school district. If such assignment is made, the official will contact the assignor.

- a. For Modified contests, officials who have a child or sibling participating within a school districts' gender and sports specific program may be assigned that contest if other officials are not available for the contest. Both schools' athletic directors will be notified.
4. Three officials, full fee, will be assigned for Varsity contests, in the following sports:
 - a. Soccer (B/G): All contests prior to the first scheduled league contest.
 - b. Soccer (B/G): All contests beginning October 1st through the end of the season.
 - c. Basketball (B/G): All contests prior to the first scheduled league contest.
 - d. Basketball (B/G): All contests beginning February 1st through the end of the season.
 - e. Ice Hockey (B): All contests beginning February 1st through the end of the season.

I. ASSIGNMENTS FOR SECTIONAL CONTESTS

1. The President or designee of each Official Organization must provide the Section VII Sport Coordinator and Section VII Assignor with a list of active officials in their sport 14 days prior to the first scheduled sectional contest.
2. The Section VII Sport Coordinator or Section VII Assignor will forward this list to all Varsity level coaches and athletic directors/coordinators.
3. Coaches are to complete the Coaches Feedback Form – (Appendix E) and place all officials on the list in one of 5 Levels.
4. The form must be signed by both coach and athletic director and returned to both the sport coordinator and the assignor seven days prior to the first scheduled sectional contest. The assignor will take the coaches feedback form into consideration when making sectional assignments. If the sport coordinator is an active coach, the officials they select to officiate in state competition are ineligible for the coordinator's postseason contests.
5. Sectional assignments, including the appropriate number of officials as recommended in the sport rulebook, will be made by the assignor in collaboration with Section VII Sport Coordinator and Executive Director

J. SELECTIONS FOR REGIONAL AND NYSPHSAA CONTESTS

1. The selection of officials for regional, semifinal and championship contests are the responsibility of the Section VII Sport Coordinator, as outlined in the NYSPHSAA Handbook.

K. COORDINATOR OF OFFICIALS (CVES Interscholastic Athletics Coordinator)

1. The Coordinator of Officials will be the first line of communication for all matters regarding officiating of all contests within the section.
2. The job description of the Coordinator of Officials will be available to the President of an Officials' Organization upon request to the Section VII Executive Director.
3. The chain of command for the Officials' Organizations is:
 - a. Coordinator of Officials
 - b. Section VII Executive Director
 - c. Section VII Athletic Council
 - d. Section VII Executive Committee
 - e. NYSPHSAA

L. UNPROFESSIONAL OFFICIAL'S CONDUCT

1. Reporting:
 - a. Within two business days of an incident, the District Superintendent or designee, must complete the Section VII Officiating Concern Form (Appendix C) and forward to the Section VII Executive Director.
 - b. The Section VII Executive Director will forward the report to the President of the Officials' Organization and official(s) involved, within three (3) calendar days of receipt.
 - c. The Section VII Executive Director, Coordinator of Officials and the organization's president will arrange a meeting, on the first available date of the parties involved for resolution.
 - d. If the issue is not resolved it will be forwarded to an Appeal Committee consisting of:
 - 1) Three (3) Section VII Representatives that will be selected by the Section VII Executive Director
 - 2) One (1) member of the Officials' Negotiating team and two (2) other representatives of an officials' organization recognized by Section VII.
 - 3) The official has the right to be present at the meeting with counsel with 72 hours prior notice.
 - e. The decision rendered from the Appeal Committee shall be considered binding and final.

M. FINGERPRINTING CLEARANCE

1. Officials are required to be registered on the TEACH system, complete and be cleared by the NYSED Fingerprinting Clearance Process and the Section VII office, prior to being eligible for assignments.
 - a. Non-fingerprinted official reported by a member school or to the Section VII office, will not be assigned any contests until documentation of NYSED fingerprinting clearance is received.
2. The Section VII Athletic Office will notify the assignor of officials and the President of the Official's Organization, which have been reported by member schools of not receiving NYSED fingerprinting clearance.
3. Should a non-fingerprinted/subsequent arrest official work a contest, said fee may be withheld.

N. NOTICE OF ARREST

1. Any official that is arrested for a: violation, misdemeanor, or felony is required to contact the assignor and the president of their association within 48 hours.
2. Officials reported with a notice of subsequent arrest will not be eligible for assignments until the issue has been reviewed by a panel consisting of an official representative, a Section VII representative and the Section VII Executive Director. The ruling of this panel shall be final. The official may appeal to the Appeal Panel listed in L-1-d for reinstatement upon adjudication of the arrest.

O. SECTION VII 2024-2028 OFFICIALS' FEE SCHEDULE (US \$)

1. The fee schedule listed will be in effect for the 2024-25 through 2027-2028 school years.
2. Each official will receive reimbursement based on the Section VII Officials Tier Chart from their HOME DISTRICT of RESIDENCY to the SITE DISTRICT.
3. An official covering multiple contests in the same district on the same day will receive a Tier 1 fee for the lower-level contest.
4. For trips over 140 miles, the additional mileage comes after the “+” sign which will be paid at 10 cents below the IRS reimbursement rate effective January 1st of each calendar year.

	TIER 1	TIER 2	TIER 3	TIER 4
	(0-20 miles)	(20+ - 60 miles)	(60+- 99 miles)	(100+ - 140 miles)
<u>2024-25</u>				
Varsity	113	120	128	136
JV	88	95	103	111
Modified	81	88	96	104
<u>2025-26</u>				
Varsity	119	126	134	142
JV	91	98	106	114
Modified	83	90	98	106
<u>2026-27</u>				
Varsity	125	132	140	148
JV	94	101	109	117
Modified	85	92	100	108
<u>2027-28</u>				
Varsity	131	138	146	154
JV	98	105	113	121
Modified	88	95	103	111

Soccer 3 person- (1 Referee 2 Asst. Referee)

Referee

2024-25	136	143	151	159
2025-26	143	150	158	166
2026-27	150	157	165	173
2027-28	157	167	175	183

Assistant Referee

2024-25	102	109	117	125
2025-26	107	114	122	130
2026-27	113	120	128	136
2027-28	118	125	133	141

P. EXCEPTIONS TO THE OFFICIALS' FEE SCHEDULE

- a. In swimming (non-dual), volleyball tournaments, cross country, indoor track, wrestling tournaments, competitive cheer and track and field; when a contest(s) exceeds three hours, each official will be compensated \$45 per each additional hour. This additional time will be rounded up to the nearest .5 hours. Officials will be required to report this additional time to the assignor within 24 hours of the contest.
- b. The fee for Unified Basketball contests will be the appropriate JV fee.
- c. When requested by schools, if an official is utilized as a timer, the official will receive the Tier 1 Modified Fee.
- d. Varsity football schools may request a 5th official.
- e. Volleyball linespersons will be used for sectional semifinal and final contests and each linesperson will receive the amount stated in the Officials Coordinating Federation (OCF) Contract.
- f. When Varsity and JV/Modified contests run concurrently, officials will receive the Varsity level fee. No lower-level fees shall be paid.
- g. Officials outside the Section VII boundaries will receive up to Tier 4. The driver will receive the NYSPHAA Officials' mileage rate after 140 miles (Google Maps - one car).
- h. Any Triangular Meet/Contest in Individual Sport Programs involving three or more school districts, the official will receive their normal Tier Fee listed in the current contract if one or more schools have a TEAM OF ONE participating in the meet or contest.
- i. In wrestling, (regular season) dual meets for Modified, JV and exhibition, one official will be assigned when the number of bouts exceeds eight. The following will be the fee structure:
 - 1) All Modified bouts = Modified fee
 - 2) All JV bouts = JV fee
 - 3) Combination of Mod/JV = JV fee
 - 4) 8 bouts or fewer = \$8.00 per bout
- j. Official payment for sectional contests in football, soccer, volleyball, hockey, and baseball/softball, will be paid according to the fee chart listed above plus an additional \$15.00 for sectional final contests, \$10 for sectional semifinal contests, and \$5 sectional quarterfinal contests.

Q. SECTION VII 2024-2028 TOURNAMENT AND INVITATIONAL FEES

Wrestling Tournaments

Dual Meet Tournament Fee - per dual

2024-28 103

R. SECTION VII TIER CHART

ROUND TRIP																								
School Name	PHS	BCS	CZY	NCCS	NAC	SCS	PCS	AVC	LPCS	SLCS	WIL	BVCS	MCS	TCS	SCHR	CPCS	KCS	NCS	MICS	BOL	WELS	LLCS	ILCS	JCS
Plattsburgh	X	1	2	2	2	2	1	2	4	4	2	3	4	4	4	4	4	4+30	4+30	4+50	4+90	4+60	4+80	4+40
Beekmantown	1	X	1	2	2	2	2	2	4	4	3	3	4	4+10	4+10	4	4	4+35	4+40	4+55	4+95	4+65	4+85	4+50
Chazy	2	1	X	1	2	2	2	3	4	4	3	4	4	4+25	4+25	4+10	4	4+55	4+55	4+75	4+115	4+85	4+105	4+70
NCCS	2	2	1	X	2	3	3	3	4+5	4+5	4	4	4+10	4+40	4+40	4+25	4	4+70	4+70	4+90	4+130	4+100	4+120	4+85
NAC	2	2	2	2	X	2	3	3	4	4	4	4	4+10	4+45	4+45	4+25	4	4+70	4+75	4+90	4+130	4+55	4+120	4+85
Saranac	2	2	2	3	2	X	2	2	3	3	3	4	4	4+20	4+20	4	3	4+50	4+40	4+60	4+100	4+15	4+55	4+55
Peru	1	2	2	3	3	2	X	1	3	3	2	2	3	4	4	4	3	4+10	4+10	4+30	4+70	4+40	4+60	4+25
AuSable Valley	2	2	3	3	3	2	1	X	2	3	2	2	3	4	4	4	2	4+5	4+10	4+25	4+75	4+35	4+55	4+20
Lake Placid	4	4	4	4+5	4	3	3	2	X	1	3	2	3	4	3	4	2	4	4	4+5	4+45	4	4+5	4
Saranac Lake	4	4	4	4+5	4	3	3	3	1	X	4	3	4	4+5	4	4	2	4	4+5	4+25	4+60	3	4	4+25
Willsboro	2	3	3	4	4	3	2	2	3	4	X	2	2	3	3	3	2	4	4	4+5	4+45	4+15	4+35	4
Boquet Valley	3	3	4	4	4	4	2	2	2	3	2	X	2	3	2	2	2	3	3	4	4	4	4	4
Moriah	4	4	4	4+10	4+10	4	3	3	3	4	2	2	X	2	2	1	2	3	3	3	4	4	4	3
Ticonderoga	4	4+10	4+25	4+40	4+45	4+20	4	4	4	4+5	3	3	2	X	2	1	3	3	3	2	4	4	4	3
Schroon Lake	4	4+10	4+25	4+40	4+45	4+20	4	4	3	4	3	2	2	2	X	2	2	3	2	2	3	3	3	2
Crown Point	4	4	4+10	4+25	4+25	4	4	4	4	4	3	2	1	1	2	X	3	4	3	3	4	4	4	3
Keene	4	4	4	4	4	3	3	2	2	2	2	2	2	3	2	3	X	3	3	4	4+5	4	4	4
Newcomb	4+30	4+35	4+55	4+70	4+70	4+50	4+10	4+5	4	4	4	3	3	3	3	4	3	X	2	3	4	2	3	2
Minerva	4+30	4+40	4+55	4+70	4+75	4+40	4+10	4+10	4	4+5	4	3	3	3	2	3	3	2	X	2	3	3	2	1
Bolton	4+50	4+55	4+75	4+90	4+90	4+60	4+30	4+25	4+5	4+25	4+5	4	3	2	2	3	4	3	2	X	3	4	3	2
Wells	4+90	4+95	4+115	4+130	4+130	4+100	4+70	4+75	4+45	4+60	4+45	4	4	4	3	4	4+5	4	3	3	X	4	3	2
Long lake	4+60	4+65	4+85	4+100	4+55	4+15	4+40	4+35	4	3	4+15	4	4	4	3	4	4	2	3	4	4	X	2	3
Indian Lake	4+80	4+85	4+105	4+120	4+120	4+55	4+60	4+55	4+5	4	4+35	4	4	4	3	4	4	3	2	3	3	2	X	2
Johnsburgh	4+40	4+50	4+70	4+85	4+85	4+55	4+25	4+20	4	4+25	4	4	3	3	2	3	4	2	1	2	2	3	2	X
Updated 11/30/23																								
For trips over 140 miles, the additional mileage comes after the "+" sign which will be paid at 10 cents below the IRS reimbursement rate effective January 1st of each calendar year.																								

SECTION VII DISQUALIFICATION REPORT

To Be Used By Schools And Officials

SCHOOL _____

Athletic Director _____

School Telephone _____

Date: _____

Please Print or Type
SUMMARY OF INCIDENT:

Sport: _____

Date of Contest: _____

Type of Contest: (Check all that apply)

____ Boys

____ Girls

____ Sectional/Tournament Contest

____ Varsity

____ J. V.

____ Modified

For Soccer Only:

____ Red Card

____ Yellow Card

____ Fighting

Opponent: _____ Site: _____

Opposing Coach: _____ Phone: _____

Player (s) Disqualified: _____

Coach (s) Disqualified: _____

Contest Officials: _____

& Phone #: _____

Brief Description: _____

SIGNATURE: _____

TITLE: _____

Schools: must complete this form, within 24 hours, for any disqualifications or yellow cards and send to the Section VII Office. The Athletic Director of the person disqualified must contact the Athletic Director of their next opponent before the contest.**Officials:** must complete this form, within 24 hours, for any disqualification resulting in a subsequent suspension and shall forward to the Section VII Office.

COMPLAINT AND/OR UNACCEPTABLE WORKING CONDITIONS REPORT

To Be Used By Officials

_____	_____	_____
School	Athletic Director	Coach
_____	_____	_____
Location of Event	Date of Event	Sport/Gender/Level
_____	_____	_____
Home Team	Visiting Team	Score if Applicable

Circle All That Apply:

1. UNSPORTSMANLIKE / HOSTILE ENVIRONMENT / FAN ABUSE
2. UNACCEPTABLE FIELD OR FACILITY CONDITIONS
3. LACK OF CHANGING FACILITY
4. OTHER _____

Member schools and the Section VII Athletic Office bear the responsibility to provide a positive working environment for officials to conduct the interscholastic contest in a safe and secure manner.

Officials bear the responsibility to report unacceptable working conditions to the persons listed below so the issue can be mutually resolved by the parties.

COMMENTS:

_____	_____	_____
Official's Name (Print)	Signature of Official	Date
_____	_____	_____
Organization President Name (Print)	Signature of President	Date

Completed form forwarded to the Athletic Director of the school(s) involved, President of the Officials' Organization, assignor and the Section VII Athletic Office within three business days.

SECTION VII OFFICIATING CONCERN

To Be Used By School Officials

_____	_____	_____
School	Athletic Director	Coach
_____	_____	_____
Location of Event	Date of Event	Sport/Gender/Level
_____	_____	_____
Home Team	Visiting Team	Score if Applicable

Official (s):

_____	_____
Name	Name

Circle All That Apply:

1. NO SHOW / LATENESS / APPEARANCE
2. CONFRONTATIONAL / INAPPROPRIATE LANGUAGE
3. CONDUCT THAT THREATENS HEALTH, SAFETY AND/OR SECURITY OF THE CONTEST
4. BEHAVIOR DEEMED UNETHICAL BY THE REPORTING SCHOOL
5. OTHER: _____

DESCRIPTION OF THE INCIDENT:

Name of Person Completing Form (Print)_____
Signature of Person_____
Date

Completed form forwarded to the official involved, President of the Officials' Organization, assignor and the Section VII Athletic Office within three business days.

SECTION VII OFFICIAL'S VOUCHER

Name: _____	Mailing Address: _____
Date: _____	_____
Personal ID Number: _____	_____
School District Residency: _____	_____
Sport: _____	Phone: _____
Gender: BOYS or GIRLS	
Schools involved in contest: _____ VS _____	
Site: _____	District of site: _____ Tier: _____
Varsity	Fee \$ _____
Junior Varsity	Fee \$ _____
Modified	Fee \$ _____
Additional Sectional Fee	Fee \$ _____
Other: _____	Fee \$ _____
	Total \$ _____

Special Circumstances (worked alone etc.): _____

I have completed & received fingerprinting clearance from NYSED and am eligible to officiate this contest.

Signature of Official Date

Athletic Director/Site Supervisor Date

Treasurer Date

COACHES FEEDBACK FORM

(To be completed by Varsity Coaches for consideration of Postseason Assignments)
 There is NO guarantee of receiving officials in Level 1

_____	_____	_____
School	Athletic Director	Coach
_____	_____	
Gender	Sport	

Directions: From the list of officials provided place all officials in one of 5 levels. There is no minimum or maximum number of officials for any level. All officials must be placed on this sheet. Failure to do so will result in all eligible officials being placed in Level 1.

Level 1: These officials are capable of handling any level sectional contests:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Level 2: These officials are capable of handling sectional contests on a limited basis:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Level 3: These officials have not been observed and their abilities are unknown:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Level 4: These officials need more experience to handle limited sectional contest and/or may not be in the best interest to have this official on the contest.

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Level 5: These officials are not eligible to work sectional contests at our school district (i.e. coach or teacher in that specific school system, parent or sibling of a player in that school's sport specific program).

This form must be signed by both Coach and Athletic Director then returned to the Section VII Coordinator and assignor, seven days prior to the first scheduled section contest. See Officials' Contract (I.4-5)

_____	_____	_____	_____
Coach	Date	Athletic Director	Date

OFFICIALS LATE PAYMENT NOTICE

To Be Used by Officials

Name of Official (print)	Mailing Address	Date of Event
School District	Location of Event	Athletic Director
Sport/Gender/Level	Home Team	Visiting Team

Officials must be paid as soon as possible or within 30 calendar days from the date of the contest. If payment is not made within this time frame the official must complete this form and forward it to the Section VII Executive Director and assignor. If payment is not made within 30 days from the date this form is submitted, the official will receive an additional \$10.00 for every additional 15 days late. If the official fails to file this Appendix or the required CVES vendor packet no late fee will be paid.

Signature of Official

Date

APPENDIX G

Date:

Email Address:

[illegible]

END OF SEASON REPORT FORM

APPENDIX H

Name of Officials Organization _____

President _____

Under the Five Point Program approved officials are those who:

1. Observe the constitutions and bylaws of their local and state officials' organizations.
2. Attend interpretation meetings and clinics of the local organization each year.
3. Give satisfactory evidence of proficiency in the mechanics of officiating and of competent performance related to the specific sport.
4. Pass the National Federation, State, or other approved rules examination.
5. Are listed with the NYSPHSAA, Inc.

How many active officials in your group? _____

How many new officials joined your group this past school year? _____

How many officials did your group lose this past school year? _____

Please provide reason why officials left.

- 1.
- 2.
- 3.

What does your organization do to recruit and retain officials? (attach any supporting documentation)

Recruit: _____

Retain: _____

Details regarding your training sessions for new officials – dates, times, locations

What systems do you have in place to evaluate officials?

What feedback do you have for the assignor?

OFFICIALS CONTRACT
JULY 1, 2024 - JUNE 30, 2028

REPRESENTING SECTION VII		REPRESENTING OFFICIALS' ORGANIZATIONS	
Matthew Walentuk	Date	Jim Varin	Date
Matthew Berry	Date	George Dyer	Date
Justin Gardner	Date	Jamie LaBarge	Date
Brian Norcross	Date	Mike Lagree	Date
Christopher Mazzella	Date	Steve Stahl	Date